

ONLINE ACADEMY

APPLICATION FOR ADMISSION - CBC LEARNERS

Pre-Primary to Senior School (Grade 12). Complete in block letters and attach the documents listed.

Website: onlineacademy.uju.co.ke | Application no. (office use): _____

Affix recent
passport photo
here

A. LEARNER DETAILS

Full name (as on birth certificate) _____

Date of birth _____ Gender _____

Birth certificate no. _____ UPI / NEMIS no. (if any) _____

Nationality _____ County of residence _____

Home address / town _____

B. GRADE APPLIED FOR

Pre-Primary: ☐ PP1 ☐ PP2

Lower Primary: ☐ Grade 1 ☐ Grade 2 ☐ Grade 3

Upper Primary: ☐ Grade 4 ☐ Grade 5 ☐ Grade 6

Junior School: ☐ Grade 7 ☐ Grade 8 ☐ Grade 9

Senior School: ☐ Grade 10 ☐ Grade 11 ☐ Grade 12

Senior School pathway: ☐ STEM ☐ Social Sciences ☐ Arts and Sports Science

Mode of learning: ☐ Online ☐ Hybrid

Intake (term / year) _____

C. PREVIOUS SCHOOL

Name of last school _____

Location _____ Last grade completed _____

Years attended _____ Reason for leaving _____

Latest national assessment result
(KPSEA / KJSEA, if any) _____

D. PARENT / GUARDIAN DETAILS

Parent / guardian 1

Full name _____ Relationship _____

ID / passport no. _____ Occupation _____

Phone (WhatsApp) _____ Email _____

Residential / postal address _____

Parent / guardian 2 (optional)

Full name _____ Relationship _____

Phone (WhatsApp) _____ Email _____

Emergency contact (if different from the above)

Name _____ Phone _____

E. LEARNING ACCESS AT HOME

Device: ☐ Smartphone ☐ Tablet ☐ Laptop ☐ Desktop ☐ Shared device

Internet: ☐ Home Wi-Fi ☐ Mobile data ☐ Limited / none

An adult can supervise online lessons: ☐ Yes ☐ No

F. HEALTH AND LEARNING SUPPORT (optional - kept confidential)

Allergies / medical conditions _____

Special learning needs / support required _____

G. DOCUMENTS ATTACHED

☐ Birth certificate (copy)

☐ Immunisation card (PP1 to Grade 3)

☐ 2 passport photos

☐ Parent / guardian ID copy

☐ Latest report / progress report

☐ UPI / assessment number slip (if available)

☐ Transfer / leaving certificate (if changing schools)

H. DECLARATION BY PARENT / GUARDIAN

I declare that the information given is true and complete. I understand that false information may lead to cancellation of admission. I consent to ONLINE ACADEMY collecting and using this information for admission, learning and school administration purposes, in line with the Data Protection Act, 2019.

Parent / guardian signature _____

Date _____

Full name _____

FOR OFFICE USE ONLY

Date received:		Application fee paid (KES):	
Payment reference (M-Pesa):		Documents verified:	☐ Yes ☐ No
Decision:	☐ Admitted ☐ Waitlisted ☐ Declined	Approved by / date:	

Grade placed _____

ONLINE ACADEMY

APPLICATION FOR ADMISSION - HIGHER EDUCATION

Certificate, Diploma, Degree and Postgraduate programmes. Complete in block letters and attach the documents listed.

Website: onlineacademy.uju.co.ke | Application no. (office use): _____

Affix recent
passport photo
here

A. PERSONAL DETAILS

Full names (as on ID / passport) _____

Date of birth _____ Gender _____

National ID / passport no. _____ Nationality _____

Phone (WhatsApp) _____ Email _____

County of residence _____ Postal / physical address _____

B. PROGRAMME APPLIED FOR

Level: ☐ Certificate ☐ Diploma ☐ Bachelor's ☐ Postgraduate Diploma ☐ Master's

First choice programme _____

Second choice programme _____

Mode of study: ☐ Online ☐ Hybrid

Intake (month / year) _____

C. ACADEMIC BACKGROUND

Secondary school qualification (KCSE or equivalent)

Examination (KCSE / IGCSE / A-Level / other) _____ Year _____

Index / candidate no. _____ Mean grade / points _____

Name of school _____

Other qualifications (certificates, diplomas, degrees)

Institution	Qualification	Year	Grade / class

D. EMPLOYMENT (optional)

Current employer / occupation _____

Position held _____ Years of experience _____

E. WHO WILL PAY THE FEES

Sponsor: ☐ Self ☐ Parent / guardian ☐ Employer ☐ Scholarship ☐ Other

Sponsor's name _____ Sponsor's phone _____

Sponsor's email _____

F. REFEREES

Referee 1 - name	_____	Relationship	_____
Phone	_____	Email	_____
Referee 2 - name	_____	Relationship	_____
Phone	_____	Email	_____

G. LEARNING ACCESS

Device: ☐ Smartphone ☐ Tablet ☐ Laptop ☐ Desktop ☐ Shared device

Internet: ☐ Home Wi-Fi ☐ Mobile data ☐ Limited / none

H. SUPPORT NEEDS (optional - kept confidential)

Disability / support required _____

I. DOCUMENTS ATTACHED

- | | |
|--|---|
| ☐ National ID / passport (copy) | ☐ 2 passport photos |
| ☐ KCSE certificate or result slip (copy) | ☐ Curriculum vitae (postgraduate applicants) |
| ☐ Other certificates / transcripts (copies) | ☐ Proof of application fee payment |

J. DECLARATION BY APPLICANT

I declare that the information given is true and complete. I understand that false information may lead to cancellation of admission. I consent to ONLINE ACADEMY collecting and using this information for admission, learning and school administration purposes, in line with the Data Protection Act, 2019.

Applicant signature _____ Date _____

Full name _____

FOR OFFICE USE ONLY

Date received:	_____	Application fee paid (KES):	_____
Payment reference (M-Pesa):	_____	Documents verified:	☐ Yes ☐ No
Decision:	☐ Admitted ☐ Waitlisted ☐ Declined	Approved by / date:	_____

Programme / intake placed _____